

School of Nursing

PRACTICAL NURSING PROGRAM

ADVISING BOOKLET

Program Information & Competitive Admissions Requirement Booklet

Subject to Change

Spring 2025 (January 2025 Start)
Marietta Campus ONLY

Note: No Virtual Application Sessions Required

Applications accepted: August 27 - September 29, 2024
[PN Program Application Marietta Spring 2025](#)

Questions?

Please reach out to your Advisor or email questions to:
lpn.program@chattahoocheetech.edu

Chattahoochee Technical College, the Technical College System of Georgia and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity. The following persons have been designated to handle inquiries regarding the nondiscrimination policies: the Chattahoochee Technical College Title IX Coordinator, Shanequa D. Warrington, 980 South Cobb Drive, Building C 1102B, Marietta, GA 30060, 770-975-4023 or sdwarrington@chattahoocheetech.edu, and the Chattahoochee Technical College Section 504/ADA Coordinator Caitlin Barton, 5198 Ross Road, Building A1320, Acworth, GA 30102, 770-975-4099, or Caitlin.Barton@ChattahoocheeTech.edu, and the Chattahoochee Technical College Section 508/ADA Coordinator Stephanie Meyer, 980 South Cobb Drive, Building A 2114, Marietta, GA 30060, 770-528-3761, or Stephanie.Meyer@Chattahoocheetech.edu

PROGRAM: PN21

Practical Nursing Certificate (PN21) Technical Certificate of Credit

Campus Locations: Marietta Campus (Marietta, GA) & Appalachian Campus (Jasper, GA)

Semester Entries:

Marietta Campus (Marietta, GA):

Fall 2024 & Spring 2025 Semesters

Fall 2025, Spring 2026, Summer 2026

Appalachian Campus (Jasper, GA):

Fall 2024 & Summer 2025

Fall 2025, Spring 2026, Summer 2026

Program Purpose: The Practical Nursing program is designed to prepare students to write the NCLEX-PN for licensure as practical nurses. The program prepares graduates to give competent nursing care. This is accomplished through a selected number of occupational courses providing a variety of techniques and materials necessary to assist the student in acquiring the needed knowledge and skills to give competent care. The nursing program covers all theoretical content areas outlined in Georgia Board Rule 410-9-06 (5a & 5b). A variety of clinical experiences is planned so that theory and practice are integrated under the guidance of the clinical instructor. Program graduates receive a practical nursing certificate and have the qualifications of an entry-level practical nurse. The PN21 program is a certificate program to be implemented with new cohorts of students beginning Fall 2024 and beyond. Students will have to submit a satisfactory criminal background check as well as a drug screen to be placed in a clinical health care facility to complete the clinical rotations of their educational training.

Program Length and Completion: A full-time student must have a college GPA of 2.0 or higher to be considered for admissions to the Practical Nursing Technical College Certificate of Credit (TCC) and may complete the program in three semesters. The PN program is designed for on-time program completion in three (3 Semesters) from start of PNSG 2030-Fundamentals). Students must complete the PN program within 18 months (4 semesters) of enrollment in PNSG 1605 - Fundamentals. (Georgia Board of Nursing Rule 410-9-.06(1) (3a).

Admission Requirements: Students who intend to apply to the Practical Nursing Technical College Certificate of Credit (TCC) program must initially enroll in one of the following college's majors: Health Care Assistant Certificate, Healthcare Science Certificate or Interdisciplinary Studies- Health Track. Admission into the Practical Nursing Program is competitive and the program does not maintain a waiting list. Please consult the Practical Nursing webpage on the college's website for specific program admission information.

- Practical Nursing (TCC)
 - Age: Students must meet all admission requirements of the college and be at least 17 years of age at time of admission and have reached the age of 18 (to be eligible to apply for the NCLEX-PN examination for licensure- (O.C.G.A. TITLE 43 Chapter 26 Article 2 43-26-36) by program on-time completion (program completion within 3 semesters of program admission).

- Educational Requirements:
 - High School Diploma, GED or its equivalent is required for program entry.
 - College Admission: Students seeking admission to the Practical Nursing Program must be fully admitted to the college for the Semester that the student intends to submit application for program admission. (Example: if application is required for Fall semester then student must be enrolled at the college for the Spring semester prior to the anticipated Fall start).
 - If student is a transfer student, student must be fully admitted to Chattahoochee Technical College for the Semester that the student intends to submit application for program admission. (Example: if application is required for Fall semester then student must be enrolled at the college for the Spring semester prior to the anticipated Fall start). Please refer to the college's published document (this includes official college transcripts from previous college) deadline on the college website.
 - Required for Admission Consideration: All students must be in academic good standing at Chattahoochee Technical College to be considered for program admission. Chattahoochee Technical College defines Academic Good Standing as: Students are considered to be in academic good standing if they maintain a cumulative grade point average of 2.0 or higher.
 - Enrollment Major: Students who intend to apply for the Practical Nursing TCC program must initially enroll in one of the following college's majors: Health Care Assistant Certificate, Healthcare Science Certificate or Interdisciplinary Studies- Nursing Track.
 - Note: Students who intend to apply to the LPN to ASN Bridge program after PN program completion are encouraged to enroll in the Health Sciences Certificate program or Interdisciplinary Studies- Health/Nursing track to complete the associate degree level prerequisite courses which are required for the Associate of Science in Nursing: LPN to RN Bridge program. Note: Future admission consideration for the LPN to RN Bridge program includes: successful PN program completion, successfully completing the NCLEX-PN Licensure Exam, AND showing proof of an active, unencumbered State of Georgia PN License.
 - Note: No core courses are required for application or acceptance to the PN program. Please refer to the Competitive Admission Selection Process on the PN program webpage to determine how additional points may be awarded for completion of certificate, diploma or degrees or selected license/National Registry verification.

Additional Requirements:

AGE: Must be 18 years old or older at the time of projected program completion. Submit a valid driver's license or birth certificate.

CPR Requirements: The student must hold a current American Heart BLS Healthcare Provider CPR upon entry into and throughout the program.

Program Exams: Standardized achievement tests as well as comprehensive final exams are given in each PNSG course throughout the program. All students are required to participate in the standardized evaluation process. Failure to participate will result in failure of the course.

In-Person Program Orientation AND Health/Immunization Requirements: Once accepted into the PN program, the accepted student will receive the date/time of the required In-Person Orientation as well as a list of items needed at the time of the scheduled PN program Orientation. This list may include but is not limited to a Physical Exam, Drug Toxicology, and Criminal Background Check (all required) as well as an immunization record (including but not limited to a current seasonal Flu immunization, and other current vaccines) that are required by clinical facilities in order to participate in the required clinical courses.

Background Checks: Those who have been arrested/convicted of a moral and/or legal violation of the law may not be allowed to complete the clinical/practicum requirements (determined by the clinical facility assigned to) or granted permission to take the NCLEX-PN licensing examination (determined at the time of application for the NLEX-PN after successful program completion. The program does not require vaccination for program admission; however, each clinical/practicum site reserves the right to deny a student entry based on their own policies and procedures. Clinical/practicum sites mandate vaccinations against specific diseases such as COVID-19, influenza and/or testing for specific diseases such as tuberculosis. Students are required to follow the medical clearance policies designated by their assigned clinical and/or practicum sites. If a student is denied entry to a required clinical/practicum site based on lack of vaccinations or testing, the student will not be able to complete the clinical/practicum course. As a result, successful completion of the program may not be possible.

Program Policies & Procedures: Program Policies and Procedures: Students will be provided a copy of the PN Student Handbook during their first semester of occupational (PNSG) courses. The PN Student Handbook is used in conjunction with the Chattahoochee Technical College (Chatt Tech) College Catalog and Student Handbook and serves as a means of informing the student of specific program policies and procedures related to the PN program. The policies and procedures of the PN program may change during a student’s period of enrollment in the program. Students are expected to be proactive in obtaining information regarding these changes.

Program Final Exit Point: Practical Nursing Certificate, Technical Certificate of Credit

Credits Required for Graduation: 49 Minimum semester hour credits required for graduation.

Curriculum Outline (49 hours)- Occupational Courses 49 credit hours

- | | |
|--|---|
| • PNSG 1600 Introduction to Pharmacology and Clinical Calculations | 3 |
| • PNSG 1605 Fundamentals | 6 |
| • PNSG 1610 Adult Health Nursing I | 6 |
| • PNSG 1615 Adult Health Nursing II | 6 |
| • PNSG 1620 Adult Health Nursing III | 6 |
| • PNSG 1625PNSG 1625 - Adult Health Nursing IV | 6 |
| • PNSG 1630 Mental Health Nursing | 4 |
| • PNSG 1635 Maternal Nursing | 4 |
| • PNSG 1640 Pediatric Nursing | 3 |
| • PNSG 1645 Practical Nursing Capstone | 5 |

Student Advisement Sheet – FALL ADMIT

Program: Practical Nursing – Technical College Certificate (TCC)- PN21 (Fall Admit)

Campus Locations: Marietta or Appalachian (Jasper)

Student Name: _____

Student ID: _____

Course #	Prerequisites	Course Description	Sem Seq	# Weeks Course Taught Over	Grade	Cred Hr	Total Contact Hours
PROGRAM ADMISSION							
General Admission Requirements		See Practical Nursing Web Page for General Admission Requirements					
Competitive Admission Requirements		See Practical Nursing Web Page for Competitive Admission Requirements					
ATI TEAS Exam		ATI TEAS Admission Assessment Examination (Minimum Composite Score of 60)					
ADMIT		Program Admit: Ranked by Overall Points Score					
First Semester (Fall) – PN 21 (Occupational Courses)							
Program Admit: Ranked by Overall Points Score							
PNSG 1600	Pre/Co: PNSG 1605	Introduction to Pharmacology and Clinical Calculations	1 A	10 weeks		3	85
PNSG 1605*	Pre/Co: PNSG 1600	Fundamentals	1 A	10 weeks		6	156
PNSG 1610	Pre: PNSG 1605 Co: None	Adult Health Nursing I	1 B	6 weeks		6	157.5
Total Credit Hours						15	398.5
Second Semester (Spring) – PN 21 (Occupational Courses)							
PNSG 1615	Pre: PNSG 1610 Co:	Adult Health Nursing II	2	10 Weeks		6	157.5
PNSG 1630	Pre: Co:	Mental Health Nursing	2	10 Weeks		4	105
PNSG 1620	Pre: PNSG 1615 Co:	Adult Health Nursing III	3A	10 Weeks		6	157.5
PNSG 1635	Pre: Co:	Maternal Nursing	2	10 Weeks		4	90
Total Credit Hours						20	510
Third Semester (Summer) – PN 21 (Occupational Courses)							
PNSG 1625	Pre: PNSG 1620 Co:	Adult Health Nursing IV	3B	8 Weeks		6	157.5
PNSG 1640	Pre: Co:	Pediatric Nursing	3A	8 Weeks		3	75
PNSG 1645**	Pre: PNSG 1625 Co:	Practical Nursing Capstone	3B	8 weeks		5	126
Total Credit Hours						14	358.5
Request for Graduation (Practical Nursing TCC)						Total Contact Hours: 1267	
Total Credits Needed to Graduate = 49							

* Students must complete the PN program within 18 months of enrollment in PNSG 1605 (Fundamentals).
 ** This program prepares its graduates for licensure under the guidelines of the Georgia Board of Nurses. Therefore, the criteria utilized for the competitive admission of students were selected as a means to increase the chances for success not only in the PN program, but for licensure and future employment.

Student Advisement Sheet – SPRING Admit PROGRAM OF STUDY

Program: Practical Nursing – Technical College Certificate (TCC)- PN21 (Spring Admit)

Campus Locations: Marietta (2025)

Student Name: _____

Student ID: _____

Course #	Prerequisites	Course Description	Sem Seq	# Weeks Course Taught Over	Grade	Cred Hr	Total Contact Hours
PROGRAM ADMISSION							
General Admission Requirements		See Practical Nursing Web Page for General Admission Requirements					
Competitive Admission Requirements		See Practical Nursing Web Page for Competitive Admission Requirements					
ATI TEAS Exam		ATI TEAS Admission Assessment Examination (Minimum Composite Score of 60)					
ADMIT		Program Admit: Ranked by Overall Points Score					
First Semester (Spring) – PN 21 (Occupational Courses)							
Program Admit: Ranked by Overall Points Score							
PNSG 1600	Pre/Co: PNSG 1605	Introduction to Pharmacology and Clinical Calculations	1 A	10 weeks		3	85
PNSG 1605*	Pre/Co: PNSG 1600	Fundamentals	1 A	10 weeks		6	156
PNSG 1610	Pre: PNSG 1605 Co: None	Adult Health Nursing I	1 B	6 weeks		6	157.5
Total Credit Hours						15	398.5
Second Semester (Summer) – PN 21 (Occupational Courses)							
PNSG 1615	Pre: PNSG 1610 Co:	Adult Health Nursing II	2	10 Weeks		6	157.5
PNSG 1630	Pre: Co:	Mental Health Nursing	2	10 Weeks		4	105
PNSG 1635	Pre: Co:	Maternal Nursing	2	10 Weeks		4	90
Total Credit Hours						16	352.5
Third Semester (Fall) – PN 21 (Occupational Courses)							
PNSG 1620	Pre: PNSG 1615 Co:	Adult Health Nursing III	3A	8 Weeks		6	157.5
PNSG 1640	Pre: Co:	Pediatric Nursing	3A	8 Weeks		3	75
PNSG 1625	Pre: PNSG 1620 Co:	Adult Health Nursing IV	3B	8 Weeks		6	157.5
PNSG 1645**	Pre: PNSG 1625 Co:	Practical Nursing Capstone	3B	8 weeks		5	126
Total Credit Hours						20	516
Request for Graduation (Practical Nursing TCC)						Total Contact Hours: 1267	
Total Credits Needed to Graduate = 49							

* Students must complete the PN program within 18 months of enrollment in PNSG 1605 (Fundamentals).
 ** This program prepares its graduates for licensure under the guidelines of the Georgia Board of Nurses. Therefore, the criteria utilized for the competitive admission of students were selected as a means to increase the chances for success not only in the PN program, but for licensure and future employment.

Student Advisement Sheet – SUMMER Admit

Program: Practical Nursing – Technical College Certificate (TCC)- PN21 (Summer Admit)

Campus Locations: Marietta (2026) or Appalachian (Jasper) (2026)

Student Name: _____

Student ID: _____

Course #	Prerequisites	Course Description	Sem Seq	# Weeks Course Taught Over	Grade	Cred Hr	Total Contact Hours
PROGRAM ADMISSION							
General Admission Requirements		See Practical Nursing Web Page for General Admission Requirements					
Competitive Admission Requirements		See Practical Nursing Web Page for Competitive Admission Requirements					
ATI TEAS Exam		ATI TEAS Admission Assessment Examination (Minimum Composite Score of 60)					
ADMIT		Program Admit: Ranked by Overall Points Score					
First Semester (Summer) – PN 21 (Occupational Courses)							
Program Admit: Ranked by Overall Points Score							
PNSG 1600	Pre/Co: PNSG 1605	Introduction to Pharmacology and Clinical Calculations	1 A	10 weeks		3	85
PNSG 1605*	Pre/Co: PNSG 1600	Fundamentals	1 A	10 weeks		6	156
Total Credit Hours						9	241
Second Semester (Fall) – PN 21 (Occupational Courses)							
PNSG 1610	Pre: PNSG 1605 Co: None	Adult Health Nursing I	2 A	8 weeks		6	157.5
PNSG 1630	Pre: Co:	Mental Health Nursing	2 A	8 Weeks		4	105
PNSG 1615	Pre: PNSG 1610 Co:	Adult Health Nursing II	2 B	8 Weeks		6	157.5
PNSG 1635	Pre: Co:	Maternal Nursing	2 B	8 Weeks		4	90
Total Credit Hours						20	510
Third Semester (Spring) – PN 21 (Occupational Courses)							
PNSG 1620	Pre: PNSG 1615 Co:	Adult Health Nursing III	3A	8 Weeks		6	157.5
PNSG 1640	Pre: Co:	Pediatric Nursing	3A	8 Weeks		3	75
PNSG 1625	Pre: PNSG 1620 Co:	Adult Health Nursing IV	3B	8 Weeks		6	157.5
PNSG 1645**	Pre: PNSG 1625 Co:	Practical Nursing Capstone	3B	8 weeks		5	126
Total Credit Hours						20	516
Request for Graduation (Practical Nursing TCC)						Total Contact Hours: 1267	
Total Credits Needed to Graduate = 49							

* Students must complete the PN program within 18 months of enrollment in PNSG 1605 (Fundamentals).
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COMPETITIVE SELECTION, POINT SYSTEM

For admission into the occupational courses, requirements as outlined by the College must be met. Admission to the program is academically competitive. Prospective students will be ranked by several factors and the top candidates will be accepted for program admission. Applications and admission requirements submitted after the posted deadlines will be held and reviewed for the next available class. Students will be notified by mail regarding their acceptance status once all file evaluations are complete.

Applicants will be ranked on a point scale for competitive selection based on the individual’s Mandatory TEAS test score and Additional Optional Items listed below. Applicants with the highest overall point scores will be accepted for admission based on the number of available program openings for that specific semester.

REQUIRED COMPETITIVE ENTRANCE EXAM: ATI TEAS 7th Edition:

- Required for admissions consideration.
- The ATI TEAS is a standardized test that measures the student’s ability in math, reading, grammar and science. A study guide and practice test can be purchased through the ATI Website. The ATI TEAS is available through Chattahoochee Technical College’s Testing Center.
- Must be taken by required deadline posted on PN program web page. No more than two attempts within one calendar year. Must wait a minimum of 30 calendar days in between the two attempts. Attempt results must be available and received by the program’s established pre-admission deadline.
- The ATI TEAS score is valid for five years and the highest valid score will be used for points.
- Note: If multiple scores are received within a 5-year period, the highest attempt will be used in the selection process.
- For the selection process, the student will receive the number of points representative of the TEAS Composite Score. Example: Composite Score = 80%. Student would receive 80 points.
- **ATI TEAS Score: Minimum 60 Composite Score Required**
 - Note: ATI Scores of 59% or below will have a value of “0” points.

Additional Optional Items

Students may be awarded additional points on their ranking score based on the following items:

- Completed college certificate, college diploma, or degree (in the event of multiple awards, points from one of the highest earned awards will be applied to the ranking score). Official transcripts showing the conferment of the award must be received by STC by the application deadline.

College Certificate (TCC)	2 points
College Diploma	3 points
Associate Degree	4 points
Bachelor Degree or Higher Degree (Ex. Master’s)	5 points

- Verified current Georgia CNA license, or current National Registry for EMT (AEMT or NREMT), or current CMA (AAMA), RMA (AMT) or CCMA (NHA).

Verified current Georgia CNA license, or current National Registry for: -EMT (AEMT or NREMT) or - current CMA (AAMA), RMA (AMT) or CCMA (NHA) EMS	3 points
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Maximum Number of Points Available: 108 points

Student Advisement Sheet

Student: _____

Address: _____

DESIRED SEMESTER ENTRY: FALL SPRING SUMMER

Student ID: _____ Telephone #: _____

Entry Status: _____ Email Address: _____

Required for Admission Consideration:

- **All students must be in academic good standing at Chattahoochee Technical College to be considered for program admission. Chattahoochee Technical College defines Academic Good Standing as: Students are considered to be in academic good standing if they maintain a cumulative grade point average of 2.0 or higher.**

COMPETITIVE ENTRANCE EXAM: ATI TEAS: ATI TEAS 7th Edition:

- Required for admissions consideration.
- The ATI TEAS is a standardized test that measures the student’s ability in math, reading, grammar and science. A study guide and practice test can be purchased through the ATI Website. The ATI TEAS is available through Chattahoochee Technical College’s Testing Center.
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- The ATI TEAS score is valid for five years and the highest valid score will be used for points.
- Note: If multiple scores are received within a 5-year period, the highest attempt will be used in the selection process.
- For the selection process, the student will receive the number of points representative of the TEAS Composite Score. Example: Composite Score = 80%. Student would receive 80 points.
- **ATI TEAS Score: Minimum 60 Composite Score Required**
- Note: ATI Scores of 59% or below will have a value of “0” points.

Student Highest Score Date of TEAS Entrance Exam: Highest Attempt: _____

Additional Optional Points:

College Certificate (TCC)	2 points
College Diploma	3 points
Associate Degree	4 points
Bachelor Degree or Higher Degree (Ex. Master’s)	5 points

Additional Optional Points:

Verified current Georgia CNA license, or current National Registry for: -EMT (AEMT or NREMT) or - current CMA (AAMA), RMA (AMT) or CCMA (NHA) EMS	3 points
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Program Information:

If student fails to attain a minimum grade of “C” in all Practical Nursing required program courses, the student will be withdrawn from the program and not allowed to continue.

Students who fail more than two PNSG courses within the major, will be withdrawn from the program and will not be considered as a re-admission when the course is next available. The student with two course failures within the major may RE-APPLY as a new student following all of the new student program application requirement. The student’s application will be reviewed using the required PN admission and competitive admission requirements. Admission is not guaranteed.

This program prepares its graduates for licensure under the guidelines of the Georgia Board of Nurses. Therefore, the criteria utilized for the competitive admission of students were chosen as a mean to increase the chances for success not only in the PN program, but also for licensure and future employment.

NOTE: Students must complete the PN program within 18 months (4 semesters) of enrollment in PNSG 2030 (Nursing Fundamentals).

I understand that if I vary from the ABOVE Program of Study as listed above, I may be unable to graduate within the regular on-time program length and may not be able to schedule courses as needed.

Student Signature

Date

ATI TEAS Exam Study Guide & Resource Websites

- ATI TEAS Study Manual 2022 - 2023 (on reserve in Chatt Tech Libraries)

[ATI TEAS SmartPrep Tutorial](#)

[ATI TEAS Online Practice Assessment](#)

[ATI Testing Teas Prep Study Options](#)

[Pocket Prep](#)

Pocket Prep Note: Basic - FREE, Premium Prep: Monthly

PLEASE REFER TO THE CHATTAHOOCHEE TECHNICAL COLLEGE PRACTICAL NURSING WEB PAGE FOR PUBLISHED DUE DATES, DEADLINES, VIRTUAL APPLICATION SESSIONS FOR THE MOST UP-TO-DATE INFORMATION AND CURRENT ADVISING BOOKLET: <https://www.chattahoocheetech.edu/practical-nursing/>

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